



**CARDINAL RITTER COLLEGE PREP
HIGH SCHOOL
APPLICATION PROCESS**
Freshmen/Transfer Application
to
Catholic High School

To: Parents or Guardians of Prospective Students
From: Jacqueline McWell
Director of Admissions, Cardinal Ritter College Prep



- 1) **Form A:** Please complete and mail application Form A to the high school indicated with a check or money order for \$7.00 made payable to that high school before **Monday, August 16, 2009**.
- 2) **Form B:** Please complete application Form B and send it to the principal of the school at which the applicant is attending high school before **Monday, August 16, 2009**.

**DO NOT MAIL FORM B TO CARDINAL RITTER - SEND IT DIRECTLY TO
YOUR CHILD'S CURRENT SCHOOL.**

- 3) Please do not complete more than one application form. Records will be submitted to second or third school choice by request.
- 4) Letters of acceptance and non-acceptance will be mailed to your household after the Interview process has been completed and reviewed. Students who are accepted by the high school must have final records submitted at the end of the school year. Final acceptance is contingent upon the student's successful completion of the current school grade level.



It is very important that you check with your child's school to make certain that the records have been mailed or faxed. If you have any additional questions, feel free to contact the office at (314) 446-5501. Our fax number is 314-446-5570.

Thanks!

Jacqueline McWell
Director of Admissions



Cardinal Ritter College Prep High School

Application

Incoming Freshmen & Transfer Students Only

Today's Date: ____/____/____

PLEASE PRINT CLEARLY

Student's Last Name _____ First Name _____ Middle Name/Initial _____

Gender: M F DOB: _____ Current Grade Level: _____

Mr. Mrs. Ms. Dr. Rev. Mrs. & Mrs.
 Sr. Jr. III M.D. Ph.D. D.D.S. Other (Please specify) _____

Parent's/Guardian's Last Name _____ First Name _____ Middle Name/Initial _____

Primary Address _____

_____(_____)_____(_____)_____
City/State/Zip Code Telephone with Area Code Alternate/Cellular

Parent's Email Address _____ Student's Email Address _____

Current School _____ Principal's Name _____

_____(_____)_____
Address of Current School Phone Number

Religion _____ Parish/Church _____ Pastor _____

How did you hear about Cardinal Ritter College Prep High School? Check all that apply.

- | | |
|---|---|
| <input type="checkbox"/> Newspaper | <input type="checkbox"/> School Newsletter |
| <input type="checkbox"/> Television | <input type="checkbox"/> Current Parent/Student |
| <input type="checkbox"/> Radio | <input type="checkbox"/> Other (Please specify) |
| <input type="checkbox"/> Alumni | |
| <input type="checkbox"/> Parish/Church Bulletin | |

Please send/email additional information on the following: Check all that apply.

- | | |
|--|---|
| <input type="checkbox"/> Academic Qualifications | <input type="checkbox"/> Financial Aid |
| <input type="checkbox"/> Admissions | <input type="checkbox"/> Athletic Program |
| <input type="checkbox"/> Registration | <input type="checkbox"/> Community Service |
| <input type="checkbox"/> Upcoming Events | <input type="checkbox"/> Alumni Events |
| <input type="checkbox"/> Other | <input type="checkbox"/> Other (Please specify) _____ |

PARENT'S SIGNATURE: _____ DATE: _____

CARDINAL RITTER COLLEGE PREP HIGH SCHOOL

APPLICATION FORM B

CATHOLIC HIGH SCHOOL APPLICATION
(PLEASE TYPE OR PRINT CLEARLY)

I HEREBY REQUEST THAT A COPY OF THE CUMULATIVE RECORD (INCLUDING ALL FINAL GRADES, STANDARDIZED TEST SCORES, AND DIAGNOSTIC TEST RESULTS), REPORT CARD, AND DISCIPLINE RECORD FOR:

STUDENT'S LAST NAME

FIRST NAME

MIDDLE NAME

DATE OF BIRTH

SOCIAL SECURITY NUMBER

BE SUBMITTED TO:

**REGISTRAR
CARDINAL RITTER COLLEGE PREP HIGH SCHOOL
701 NORTH SPRING AVENUE
ST. LOUIS, MO 63108**

I FURTHER AUTHORIZE THE RELEASE OF ALL GRADES WHEN THEY BECOME AVAILABLE.

SIGNATURE OF PARENT OR GUARDIAN

DATE

ADDRESS

CITY

ZIP CODE

TO THE PRINCIPAL OF:

NAME OF SCHOOL STUDENT IS CURRENTLY ATTENDING

1. PLEASE SEND A COPY OF THE ABOVE NAMED **STUDENT'S CUMULATIVE RECORDS**, MOST RECENT REPORT CARD, AND DISCIPLINE RECORD. PLEASE INCLUDE ALL FINAL GRADES (**INCLUDE 6TH AND 7TH GRADE YEAR FOR ELEMENTARY STUDENTS ONLY**) AND THE MOST RECENT STANDARDIZED TEST SCORES AND DIAGNOSTIC TEST RESULTS.
2. PLEASE SEND A COPY OF THE STUDENTS REPORT CARD AT THE COMPLETION OF FIRST SEMESTER AND SECOND SEMESTER TO CARDINAL RITTER COLLEGE PREP HIGH SCHOOL RECORDS MAY BE MAILED TO THE ABOVE ADDRESS OR FAXED TO MY ATTENTION AT **314-446-5570**.
3. WE REQUEST THAT EACH STUDENT'S RECORDS BE SENT TO ONLY ONE CATHOLIC HIGH SCHOOL. THE CATHOLIC HIGH SCHOOLS HAVE A PROCEDURE FOR TRANSFERRING RECORDS INTERNALLY TO THE OTHER HIGH SCHOOLS LISTED ON THE APPLICATION.
4. PLEASE NOTIFY THE ABOVE NAMED HIGH SCHOOL BY JUNE 6 IN THE EVENT THAT THE STUDENT DOES NOT SUCCESSFULLY COMPLETE THE CURRENT GRADE LEVEL.

THANK YOU FOR YOUR COOPERATION.

JACQUELINE M. McWELL
DIRECTOR OF ADMISSIONS
CARDINAL RITTER COLLEGE PREP HIGH SCHOOL